

**SELECTIVE PROCESS 2021/2022
ENTRY 1st SEMESTER OF 2022**

POST-GRADUATE PROGRAM IN ENVIRONMENT AND SOCIETY

DOCTORATE

PPGA&S 01/2021 NOTICE

Notice approved by the Graduate Committee of the Institute of Philosophy and Human Sciences at Unicamp on 07/07/2021, as per Resolution CPG/IFCH No. 146/2021

1. ABOUT THE POST-GRADUATE PROGRAM IN ENVIRONMENT AND SOCIETY

For detailed information about UNICAMP's Graduate Program in Environment and Society (PPGA&S), such as areas of concentration, lines of research and faculty, please visit: <https://www.nepam.unicamp.br/doutorado-nepam/> e <https://www.ifch.unicamp.br/ifch/pos/ambiente-sociedade>.

Admission of students to the Doctoral Course in Environment and Society is done only through a selective process in which the academic qualities of the candidates and also of the projects submitted are observed, as well as their suitability within the concentration area chosen by the candidate and the availability of vacancies.

2. SELECTIVE PROCESS - DOCTORAL

As a result of the Covid-19 global pandemic, the Selection Process 2021/2022 for the Doctorate in Environment and Society will be carried out, exceptionally, exclusively via virtual means (application of the English test and interviews).

2.1 Eligibility Criteria

Having a college degree.

Having a Master's degree conclusion or being in the process of concluding a dissertation.

Candidates who have not completed the Master's Degree or have not yet taken the Course may apply for the selection process in two ways:

Without having completed the Master's degree – the candidate must complete the Master's Degree by the date of enrollment in the Post-Graduate Program in Environment and Society, according to the Unicamp Post-Graduate calendar. At the time of registration, they must present a statement signed by the Master's supervisor, on the University's letterhead, stating that the candidate will defend their dissertation until the date of enrollment in the Doctorate. Said declaration must be attached in an electronic file in PDF format in the registration process. In case of approval, the original printed statement must be delivered upon registration.

Without having taken the master's course – the candidate must present, upon registration, at least 3 [three] publications among books, book chapters and/or articles classified by *CAPES Qualis-Periódicos* and published in the last 5 years, which demonstrate academic qualification equivalent to the Master's Degree. Papers published in congresses, conferences, seminars or other scientific events will not be accepted.

Prove proficiency in the English language, or submit to the test offered by the Program. In the case of foreign candidates, in addition to proficiency in English, proficiency in Portuguese must be proven.

2.2 Vacancies and Quotas

PPGA&S will offer up to **12 (twelve)** regular vacancies for the Doctorate course, which will be filled in the **order of classification of those approved** and will depend on the **quality of the applications presented (quality of the project and performance in the interview)** and **availability for guidance** by the faculty. If the number of successful candidates is less than the maximum number of vacancies, the remaining vacancies will not be filled.

In the selection governed by this Notice, 2 (two) of the approved places will be reserved for **self-declared black (black or brown) or indigenous candidates**. If the number of self-declared black or indigenous candidates approved is less than this percentage, the remaining vacancies will not be filled.

Candidates who choose to participate in the **PPGA&S/Unicamp Affirmative Action Policy** will be designated as **opting**.

Foreign candidates and residents abroad: PPGA&S will make available up to 2 (two) places for foreign candidates and those residing abroad for the Doctorate course within the 12 available places that will be filled in the order of classification of those approved. If the number of successful candidates is less than the maximum number of vacancies, the remaining vacancies will not be filled.

Foreigners and residents abroad who want to be integrated into the Doctoral Program in Environment and Society must present their research projects as well as carry out the interviews (remotely) in Portuguese, English or Spanish.

The foreign candidate who goes through the first phase of the Selection Process may apply for a scholarship in their country of origin, enroll in the PEC-PG Scholarship Program (Students Program-Postgraduate Agreement - CAPES/MRE/CNPq) or compete for the qualifying list for the scholarships offered by the Doctoral Program in Environment and Society.

Foreigners who wish to participate in the Selection Process and in the classification of scholarships for the Doctoral Program in Environment and Society/Unicamp must undergo all stages of the selection process (item 5) and must apply online. The interviews will be conducted via videoconference, observing item 2.5.4. Interviews of the present notice.

All applications will strictly follow the rules and selection steps established in this notice.

2.3 Documents required for registration

Those interested in applying for a PPGA&S Doctoral position must present, upon registration, the following documents in digital files:

A) **Application form** – single PDF file.

In the application period, the candidate will:

- (i) access <https://www.dac.unicamp.br/portal/estude-na-unicamp/pos-graduacao;>
- (ii) click on **SIGA - Application System;**
- (iii) fill in the registration form data, observing the instructions provided in the system;
- (iv) click on “print” to generate the PDF file;
- (v) save the file for later upload.

Warning: The 3x4 photo required by SIGA will be used in the student ID card, its replacement not being possible.

It is not necessary to sign the application form.

B) Declaration of Participation Modality – single PDF file – mandatory document only for those opting for admission fees.

Black (black and brown) and indigenous candidates may opt for the vacancies offered by the Affirmative Action Policy. To do this, they must submit a statement that includes:

- (i) candidate identification (full name and identity document);
- (ii) statement affirming that the candidate declares himself black or indigenous;
- (iii) statement affirming that the candidate opts for the vacancies offered by the affirmative action policy;
- (iv) candidate's signature.

Statement sample:

I, [Name of Candidate], RG No. 20202020, declare myself black/indigenous and choose to participate in the Selection Process of the Graduate Program in Environment and Society at Unicamp (Notice PPGA&S 01/2021) competing for the vacancies offered by the affirmative action policy.

C) Detailed Curriculum Vitae or Lattes – single PDF file.

D) Undergraduate School History – single PDF file.

E) Academic History and Master's Diploma or proof of research experience (see section 2.1 of this notice) – single PDF file.

F) Presentation Letter exposing the reasons for doing the Doctorate and the candidate's professional and scientific plans – single PDF file.

G) Preliminary acceptance letter of guidance signed by a faculty member of the Doctorate in Environment and Society, declaring that it accepts to guide the candidate – single PDF file. Acceptance Letter Template – Annex 1)

H) Recommendation Letter from a professional with whom the candidate has already worked – single PDF file. (Recommendation Letter Template – Annex 2).

The recommendation letter must be sent to the Post-graduate Program in Environment and Society at pgamb@unicamp.br **until the closing day of the application process.** The letter of recommendation must be sent by the **author himself/herself**, thus safeguarding the right to confidentiality regarding the content of the recommendation.

I) Research project on the topic chosen by the candidate – single PDF file.

The research project or essay should have no more than 20 (twenty) pages (including the bibliography), with 1.5 or double space, font 12, Times New Roman (or about 7,000 words) and should contain:

- Abstract (maximum of 150 words);
- Five keywords;
- Objectives;
- Introduction;
- Theoretical references;

Methodological procedures and form of analysis of results;
Work plan; and
Bibliography (ABNT or Chicago standards).

J) **Proof of English language proficiency** (required only if the candidate chooses not to take the course's English proficiency test; see section 2.1 of this notice) – single PDF file

Certificates must have been issued in the last 5 (five) years from the date of opening of applications and will be accepted in the conditions described below:

TOEFL: minimum of **500 points** (Paper Based Test - PBT), 170 points (Computer-Based Test - CBT); 75 (Internet Based Test -IBT); and

IELTS: minimum of **6 points** in the general grade.

K) **Statement signed by the Master's supervisor, on University letterhead, stating that the candidate will defend their dissertation until the date of enrollment in the Doctorate** (only required whether the candidate is not attending a master's degree at the time of registration, as per item 2.1 of this notice)

L) At least **three publications**, of higher qualification, among book(s), chapter(s) of books and/or articles (only necessary if the candidate does not have a master's degree and is not completing a master's course, according to item 2.1 of this notice) – single PDF file.

SUMMARY OF THE DOCUMENTS REQUIRED APPLYING

Documents	Candidates who have already completed the Master's degree	Candidates who will complete the Master's degree by the date of enrollment	Candidates who did not take the Master's degree
Application form	Yes	Yes	Yes
Declaration of Participation Modality	Yes, for opting candidates only	Yes, for opting candidates only	Yes, for opting candidates only
Curriculum	Yes	Yes	Yes
Undergraduate School History	Yes	Yes	Yes
Master's Academic History	Yes	Yes, provisional history	No
Master's Diploma	Yes	No	No
Statement on the Master's Defense Date	No	Yes	No
Presentation letter	Yes	Yes	Yes
Preliminary Guidance Acceptance Letter	Yes	Yes	Yes
Letter of recommendation	Yes	Yes	Yes
Research project	Yes	Yes	Yes
Proof of Proficiency	Yes, if any	Yes, if any	Yes, if any
Three publications	No	No	Yes

REMARKS:

Incomplete submission of the documentation required for application will result in the application being rejected in this selection process.

In case of candidates who make more than one application, only the last one will be considered valid.

In view of the risk of system overload, **one should not send documents on the last day of the registration period.**

The NEPAM document receiving system allows the submission of files up to 2 MB. To send larger files, the candidate must send a PDF file with the share link created in Google Drive.

2.4 Applications

Enrollment to participate in the Selective Process of the Post-graduate Program in Environment and Society is free and will be made exclusively through the internet.

The candidate must apply in two different systems:

- 1) **SIGA System** - First, the candidate must access Unicamp's Academic System (SIGA - Enrollment System) to obtain the Enrollment Form, as instructed in section 2.3.A) of this notice.
- 2) **IFCH document submission system** - Then, you should access the document submission system of the Institute of Philosophy and Human Sciences (IFCH) at <https://www.ifch.unicamp.br/ifch/pos/ambiente-sociedade/1/552/processo-seletivo>, fill in the data and **exclusively** send the documents listed in item 2.3 of this Notice, except for the letter of recommendation, which must be sent by email (see instructions in section 2.3 of this Notice).

Documents must be sent **between 9:00 am on September 13, 2021 and 6:00 pm on October 15, 2021**, observing the official time in Brasília/DF.

The Department of Post-graduate Studies for Environment and Society and the Post-graduate Coordination of the IFCH are not responsible for registration requests not received for technical reasons involving computers, communication failures, congested communication lines, as well as other factors that make it impossible to transfer data and documents over the internet.

The registration will only be considered made after the receipt of the files by the Program. A message confirming receipt of the files will be sent by the Doctoral Program within 5 (five) business days after registration.

REMARKS:

Only filling out the registration form in the Academic Management System – (SIGA) - **does not guarantee the effective enrollment of the candidate to the Selective Process;** one must submit the documentation to the IFCH Document Submission System.

Under no circumstances will registrations be made with documentation sent by e-mail or by mail.

2.5 Selective Process Stages

The selective process is annual and will be carried out in four stages:

- i. Application Approval (elimination)
- ii. Evaluation of the research project and curriculum (elimination);
- iii. English language proficiency test (elimination);
- iv. Interview (elimination and qualifying).

2.5.1. *Application Approval*

Eliminatory character. It consists of evaluating all the documentation presented by the candidate, according to the criteria established in this Notice.

The applications of candidates who submit all the necessary documentation for evaluation by the examining board of the Selection Process will be approved.

2.5.2. *Evaluation of the research project, curriculum and background*

Eliminatory character. The evaluation panel of this stage will assign grades from 0.0 (zero) to 10.0 (ten) to the entire application, including research project, curriculum vitae/lattes and academic background. The evaluation board of each application will be appointed by the course coordination and will be composed of two professors from the Doctorate in Environment and Society course, one of whom must be the supervisor who signed the preliminary orientation letter of acceptance.

The criteria for evaluating the application (except for the research project) are:

- Concepts (grades) and diversity of courses taken at the undergraduate and master's level;
- Production of articles in national and international journals;
- Participation in scientific events;
- Presentation letter;
- Letter of recommendation.

The criteria for evaluating the research project are:

- Orientation potential by faculty member according to the research topic and object;
- Relevance of the theme to the interdisciplinary area in Environment and Society;
- Possibility of carrying out the research within the period stipulated for the Doctorate;
- Clarity of objectives;
- Methodology used;
- Expected results.

The Selection Committee's grade for this stage will result from the simple arithmetic average of the grades assigned by each examiner. If the simple arithmetic average resulting from the grades awarded by the two professors evaluating the application is less than 7.0 (seven) for **non-opting** candidates and less than 6.0 (six) for **opting** candidates, a third professor will be appointed by the coordination of the course to give a third opinion on the application.

Non-opting candidates who obtain an average grade equal to or greater than 7.0 (seven) and **opting** candidates who obtain a grade equal to or greater than 6.0 (six) will be considered approved for the next phase.

At least 2 of the candidates approved in this phase of the Selection Process must be opting. If there is not a sufficient number of opting candidates with grades equal to or greater than 6 to compose this percentage, the Selection Committee must approve the opting candidates who have obtained the **highest grades below 6.0**, until the number of 2 opting candidates approved at this stage is reached. If there are not enough opting candidates, this percentage will be readjusted to the highest possible.

2.5.3. English language proficiency test

With an eliminatory nature, it will be done remotely, using web conferencing tools, in view of the ongoing epidemiological crisis in the country.

The test will consist of evaluating the candidate's ability to read and interpret texts in the field of Environmental Sciences in English. In the correction of the test, grades from 0.0 (zero) to 10.0 (ten) will be assigned.

Non-opting candidates who obtain a grade equal to or greater than 5.0 (five) and opting candidates who obtain a grade equal to or greater than 4.0 (four) will be considered approved for the next phase.

Candidates who already have proficiency in the English language may request exemption from the exam, and must send, upon registration, a file with the document proving their proficiency, as explained in section 2.3.J. In case of approval, the candidate must submit the original supporting document or a certified copy at the time of registration.

2.5.4. Interview

Eliminatory and qualifying character. The interview will be conducted by a Selection Committee established by the Sub-Committee of the Post-graduate Program in Environment and Society, which will be able to argue the candidate about the research project, cover letter, curriculum vitae, academic background, letter of recommendation and their general training. This Selection Committee will be composed of five professors, including the course coordinator and four other faculty members, seeking a balance of gender and scientific expertise. The Selection Committee of this stage will assign grades to the candidates according to their competence in elucidating the issues raised during the interview.

Each examiner will assign a score from 0.0 (zero) to 10.0 (ten) to the performance of each candidate, according to their ability to respond adequately to the questions raised.

The Selection Committee's score for this stage of the selection process will result from the simple arithmetic average of the scores assigned by the examiners of this stage of interviews.

Due to the global pandemic of COVID19, in this Selection Process 2021/2022, the interviews will be carried out exclusively via webconferences.

2.6 Approval and Call

The final grade of the Selection Process for each candidate will be calculated from the simple arithmetic average of the grades assigned to the candidate in the interview stage.

Non-opting candidates who obtain an average between the phases equal to or greater than 7.0 (seven) and opting candidates who obtain an average equal to or greater than 6.0 (six) will be approved.

Among those approved, up to 12 (twelve) candidates for the Doctorate will be invited to enroll in the Doctorate in Environment and Society. The board is autonomous in reducing this number in case there are not enough approved candidates or in case there are no conditions to guide the research project presented by the course faculty.

For the final classification of the candidates, the following grades will be used as tiebreakers, necessarily, in that order:

- (a) interview grade (applications with the highest grade will be preferred);
- (b) variation (standard deviation) of the individual marks awarded by the members of the Selection Committee in the Interview phase (applications with less variation will be preferred);
- (c) grade of research project, curriculum and history (applications with higher grades will be preferred);

Non-opting candidates who have obtained a grade lower than 7.0 (seven) and opting candidates who have obtained a grade lower than 6.0 (six) will be rejected.

Admission to PPGA&S/Unicamp is subject to approval and classification within the limit of vacancies stipulated in item 2.2 of this notice, as well as compliance with all the standards described in this notice.

If the number of approved candidates, opting and non-opting, is less than the limit of vacancies stipulated by this notice for each of the categories, the remaining vacancies will not be filled.

2.7 Disclosure of Results

The results of this selection process will be published by the Post-graduate Program in Environment and Society at <https://www.nepam.unicamp.br/doutorado-nepam/> and <https://www.ifch.unicamp.br/ifch/pos/ambiente-sociedade> according to the schedule presented in section 2.10 of this notice.

The Post-graduate Program in Environment and Society is not responsible for information that may be transmitted by telephone.

In each phase there will be the disclosure of those selected for the next phase.

At the end of the process, the successful and invited candidates will be disclosed, as per the ranking order.

2.8 Scholarships

Scholarships are not guaranteed to candidates approved in the current Selective Process.

The number of scholarships available each year depends on the granting of funding agencies and the flow of students in the Program, considering the students enrolled.

Scholarships available at each academic year will be awarded by following criteria previously defined by the Post-graduate Program in Environment and Society.

2.9 Appeals

Candidates may file an appeal within 3 (three) business days after the disclosure of the results of each stage, exclusively by digital means.

Candidates should check the days when there are no working hours in Unicamp's Administrative Calendar, available at <http://www.dgrh.unicamp.br/documentos/calendario-administrativo>.

The appeal, in a single PDF file, must be sent to pgamb@unicamp.br containing the words "APPEAL - [name of candidate]" in the subject field of the message.

The appeal must be submitted in a formal document, addressed to the Selection Committee and the Sub-Commission of the Post-graduate Program in Environment and Society, which will be responsible for the joint evaluation of the appeal.

The result of the appeal will be sent to the candidate by electronic means within 3 (three) business days, as of the receipt of the appeal.

2.10. Schedule

DATES	EVENTS
<i>September 13, 2021 (as of 9:00 am)</i>	Start of registration
<i>October 15, 2021 (until 6:00 pm)</i>	End of registration
<i>October 19, 2021</i>	Approval of registrations
<i>November 8, 2021</i>	Result of the 1 st phase and calls
<i>November 9 to 11, 2021</i>	Period for filing appeals for the 1st phase
<i>November 23, 2021</i>	Application of the online English test
<i>November 23, 2021 (after 4:00 pm)</i>	Disclosure of the results for the English test
<i>November 24-26, 2021</i>	Period for filing appeals for the English test
<i>November 29 and 30, 2021</i>	Period of interviews
<i>December 3, 2021</i>	Disclosure of the final result
<i>December 6-8, 2021</i>	Period for filing appeals for the final result

2.11 Handicapped

Candidates with special, temporary or permanent disabilities, who need special conditions to undergo the selection process must request them in writing during the registration period, by email sent to pgamb@unicamp.br, indicating the adaptations you need. If Unicamp does not have the indicated resource(s), the candidate will be consulted about possible alternatives, in order to provide their effective participation in this selection process.

2.12 Final Provisions

Cases not covered by this notice will be decided by the Sub-Commission of the Post-Graduate Program in Environment and Society.

Campinas, July, 2021.

PROF. DR. DAVID MONTENEGRO LAPOLA
Coordinator of the Post-Graduate Program in Environment and Society
UNICAMP/IFCH/NEPAM

Post-Graduate Department – NEPAM Program
Post-graduate Degree in Environment and Society
Secretaries: Adriana Ribeiro de Mendonça and Waldinei Salvador Araújo
E-mail: pgamb@unicamp.br
Rua dos Flamboyants, 155, Cidade Universitária Zeferino Vaz,
Campinas/SP, CEP 13083-867 - Phone: +55 19 3521-5103
<https://www.nepam.unicamp.br/doutorado-nepam/>

ANNEX 1: PRIOR ACCEPTANCE LETTER FROM THE POSSIBLE ADVISOR

I, **XXX**, professor accredited to the Post-graduate Program in Environment and Society of the NEPAM/IFCH of UNICAMP, attest for the due purposes that I accept to guide candidate **XXX**, if selected in the Selection Process, in accordance with the Standards and Regulations of the Doctoral Program in Environment and Society and the General Regulations of the Post-graduate Program at UNICAMP.

Prof. Dr. XXX
Professor of the Doctoral Program in Environment and Society

Campinas, XXX of XXX, XXX.

ANNEX 2: RECOMMENDATION LETTER FOR CANDIDATE

CANDIDATE'S NAME: _____

Dear Sir/Madam,

The above candidate wishes to join the Doctoral Program in Environment and Society at NEPAM/IFCH at UNICAMP. We would like to know your opinion about said candidate through the information below, which will be kept confidential.

1. I've known the candidate since the year _____, as:
 Coworker(Institution: _____)
 Graduate/post-graduate student(Course: _____)
 Other(please specify: _____)

2. Regarding the candidate, I was their:
 Professor /Advisor
 Manager / Supervisor / Coordinator /
 Other roles (Please specify: _____)

3. Out of an approximate total of _____ people I've met in similar circumstances, the candidate ranks as:
 among the best 5%
 among the best 10%
 among the best 20%
 among the best 50%
 under the best 5%

4 - Rate the candidate on the following aspects:

Abilities	Handicapped	0	1	2	3	4	5	6	7	8	9	10	Excellent
Intellectual capacity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Individual work capacity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Team work capacity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Initiative:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Oral and written expression capacity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ease of relationship	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Professional maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



Additional information:

Please complete with other information that you deem pertinent or whose knowledge is important for the candidate's appraisal.

Your personal data:

Name: _____

Institution: _____

Position, Role or Activity performed by you: _____

Workplace and Business Telephone Number: _____

Date: ____/____/_____
